



South Dakota Fire Instructors Association



This is a notice of the upcoming South Dakota Fire Instructors Conference on January 14th-15th, 2023 at the Ramkota Hotel & Convention Center in Pierre, SD

Also attached to this email is an invoice for membership renewal in the South Dakota Society of Fire Service Instructors as well as the minutes of last year's membership meeting.

BILLING CHANGE NOTICE: The membership renewal process this year is a **bit different** as we are using a new Association Management Software system in cooperation with the South Dakota Firefighters Association. Attached is your renewal invoice payable upon receipt, individuals who are in good standing will be able to register for the Instructors Conference at no charge if they register by December 31st, after that the cost increases by \$5. Anyone registering for the conference who is not a member in good standing will be required to pay to attend the conference. Membership Dues Invoice can be paid electronically (Credit/Debit Card or electronic Check using your online banking credentials) by following the link in the billing e-mail, or clicking the link at the end of the invoice. **PLEASE PAY YOUR MEMBERSHIP DUES prior to registering for the Conference.**

Membership Renewal and Conference Registration are now two separate items.

As a reminder membership in the Society is per calendar year – January 1st-December 31st.

Our intention to have all pre-register, this will allow an easier registration the day of the conference and avoid the large backlog at the registration desk.

Please get your Membership Dues paid as soon as possible, and if you will be attending this year's Conference please get yourself registered after you have paid your membership dues. **It is vital that those attending the conference pre-register as that data is what is used to product the Attendance Certificate** and also it helps the Venue in ensuring that appropriate quantity refreshments are available.

Thanks
Justin Adams
South Dakota Fire Instructors Association – Secretary

If not paying electronically, please include a copy of the invoice or at list all invoice #'s being paid and send ALL mail in payments to:

**Jennifer Winter
South Dakota Fire Instructors Association – Treasurer
120 W. Elizabeth St.
Pierre. SD 57501**